Gaelscoil na Mí

Polasaí Um Chaomhnú Páistí

Réamhraiteas & Réasúnaíocht

Glacann an Bord Bainistíochta leis go bhfuil fíorthábhacht le caomhnú leanaí agus leas leanaí maidir le gach gné de shaol na scoile agus nach mór sin a bheith le sonrú ar pholasaithe, modhanna oibre agus beartaíocht uile na scoile. Dá réir sin, ag teacht lena n-éilítear faoi 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile' na Roinne Oideachais agus Scileanna, tá an polasaí seo a leanas maidir le caomhnú leanaí aontaithe ag Bord Bainistíochta Gaelscoil na Mí.

1. Tá glactha ag an mBord Bainistíochta le 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile' na Roinne agus déanfar a gcur i bhfeidhm go hiomlán, gan athrú gan leasú, mar chuid den pholasaí ginearálta maidir le caomhnú leanaí.

2. An Duine Idirchaidrimh Ainmnithe (DIA): Tricia Ní Mhaolagáin

3. An Leas-Dhuine Idirchaidrimh Ainmnithe (Leas-DIA): Fionnuala Nic Cába

4. I ndáil le polasaithe, modhanna oibre agus beartaíocht de chuid Gaelscoil na Mí, cloífear leis na prionsabail seo a leanas den dea-chleachtas maidir le caomhnú leanaí agus leas leanaí:

   Déanfaidh an scoil:

   - glacadh leis go bhfuil fíorthábhacht le caomhnú leanaí agus leas leanaí, gan bheann ar aon cheist eile;
   - comhoibriú go hiomlán leis na húdaráis chuí faoin reachtaíocht maidir le caomhnú leanaí agus cúrsaí leasa leanaí

- gnásanna sábháilte a ghlacadh chuici féin d'fhonn an dóigh go dtarlódh dochar nó tionóisc do leanbh a mhaolú oiread agus is féidir agus an lucht oibre a chosaint ó chall dul i mbaol nach gá a bhféadfadh gurb é toradh a bheadh air go gcuirfí drochúsáid nó faillí ina leith;
- gnás ionracais a thabhairt chun cinn le tuismitheoirí agus iad a spreagadh a bheith rannpháirteach in oideachas a gcuid leanaí; agus
- meas iomlán a léiriú ar riachtanais rúndachta agus í ag déileáil le cúrsaí caomhnaithe leanaí

Cloífidh an scoil leis na prionsabail thuas freisin i ndáil le haon dalta fásta lena mbaineann soghontacht speisialta.

5. Baineann na polasaí seo a leanas go mór le caomhnú leanaí
    - Cód Iompair
    - Polasaí in aghaidh na Bulaíochta
    - Maoirseacht ar Dhaltaí
    - Turais Scoile

    Cinnteoidh an Bord go mbeidh na polasaithe, prótacail nó cleachtais, de réir mar is cuí, curtha i bhfeidhm i ndáil le gach ceann de na rudaí thuasluaite.

6. Cuireadh an polasaí seo ar fáil d'fhoireann na scoile agus do Chumann na dTuismitheoirí agus tá sé ar fáil go héasca ag tuismitheoirí ach a iarraidh. Cuirfear cóip den pholasaí seo ar fáil don Roinn agus don phátrún sa chás go n-iarrtar é.

7. Déanfaidh an Bord Bainistíochta an polasaí seo a thabhairt faoi athbhreithniú uair in aghaidh na scoilbhliana.

Ghlac an Bord Bainistíochta leis an bpolasaí seo ar an 26/03/2012.

Siniú: __________________________	Siniú: ____________________________
Cathaoirleach an Bhoird Bainistíochta	Príomh-Oide
Dáta: __________________	Dáta: ___________________

Daingniú & Athbhreithniú

Dáta an chéad athbhreithniú eile: ________________.

Liosta Seiceála don Athbhreithniú ar an bPolasaí maidir le Caomhnú Leanaí

Ní mór don Bhord Bainistíochta, uair in aghaidh na scoilbhliana, tabhairt faoi athbhreithniú ar an bpolasaí maidir le caomhnú leanaí agus an liosta seiceála seo a leanas a úsáid chun na críche sin.

Tá an liosta seiceála leagtha amach mar dheis cúnta le linn athbhreithniú a dhéanamh agus níl i gceist gur liosta ollchuimsitheach atá ann. D'fhéadfadh gur mhian le Bord Bainistíochta faoi leith nithe éagsúla eile a bhfuil tábhacht faoi leith leo maidir leis an scoil áirithe sin a chur lena bhfuil ar an liosta seiceála seo.

Mar chuid de phróiseas iomlán an athbhreithnithe, ba cheart don Bhord Bainistíochta chomh maith polasaithe, gnáis oibre agus gníomhaíochtaí eile de chuid na scoile a mheas i ndáil lena gcloí le prionsabail an dea- chleachtais maidir le caomhnú leanaí agus leas leanaí mar atá leagtha amach i bpolasaí na scoile maidir le caomhnú leanaí.

	Tá / Níl
An bhfuil glactha go foirmeálta ag an mBord le polasaí maidir le caomhnú leanaí atá ag teacht le 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile'?	
Mar chuid de pholasaí na scoile maidir le caomhnú leanaí, an bhfuil glactha go foirmeálta ag an mBord, gan athrú ná leasú, leis na 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile'?	
An bhfuil DIA agus Leas-DIA ceaptha faoi láthair?	
An bhfuil na sonraí comhfhreagrais a bhaineann le hábhar (FSS agus an Garda Síochána) ar fáil go héasca?	
An bhfuil cúrsa oiliúna maidir le caomhnú leanaí déanta ag an DIA?	
An bhfuil cúrsa oiliúna maidir le caomhnú leanaí déanta ag an Leas-DIA?	
An bhfuil aon chomhalta den Bhord Bainistíochta a d'fhreastail ar chúrsa oiliúna maidir le caomhnú leanaí?	
An bhfuil polasaithe, modhanna oibre nó beartaíocht eile de chuid na scoile sonraithe i bpolasaí na scoile maidir le caomhnú leanaí mar gheall go meastar tábhacht faoi leith leo maidir le caomhnú leanaí sa scoil seo?	
An bhfuil cinntithe ag an mBord go bhfuil 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile' na Roinne ar fáil ag gach duine d'fhoireann na scoile?	
An bhfuil socruithe déanta ag an mBord ionas go gcuirtear polasaí na scoile maidir le caomhnú leanaí in iúl do dhaoine nua ar fhoireann na scoile?	
An bhfuil an Bord cinnte gur cuireadh gach duine d'fhoireann na scoile ar an eolas faoina leagtar de fhreagracht orthu faoi na 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile'?	
Ón tráth a ndearna an Bord an t-athbhreithniú deireanach, an bhfuil aon tuairisc maidir le caomhnú leanaí ar cuireadh in iúl don Bhord ina leith gur thug an DIA tuairisc faoi do FSS nó don Gharda Síochána?	
Ón tráth a ndearna an Bord an t-athbhreithniú deireanach, an bhfuil aon chás ar cuireadh in iúl don Bhord ina leith gur iarr an DIA comhairle ar FSS agus mar gheall ar an gcomhairle sin, nach ndearnadh aon tuairisc a thabhairt do FSS?	
An bhfuil tuairiscí maidir le caomhnú leanaí a cuireadh faoi bhráid an Bhoird breactha mar is cóir i miontuairiscí chruinnithe an Bhoird?	
An bhfuil an Bord cinnte go ndéantar na taifid ar fad maidir le caomhnú leanaí a chur ar comhad mar chóir agus a choinneáil i dtaisce go sábháilte?	
An bhfuil cinntithe ag an mBord gur cuireadh polasaí na scoile maidir le caomhnú leanaí ar fáil do Chumann na dTuismitheoirí (más ann dá leithéid)?	
An bhfuil cinntithe ag an mBord go bhfuil polasaí na scoile maidir le caomhnú leanaí ar fáil do na tuismitheoirí ar a iarraidh?	
An bhfuil cinntithe ag an mBord go bhfuil an clár Bí Sábháilte á chur i bhfeidhm go hiomlán sa scoil? (baineann le bunscoileanna)	

An bhfuil cinntithe ag an mBord go bhfuil an curaclam OSPS á chur i bhfeidhm go hiomlán sa	
An bhfuil an Bord cinnte gur comhlíonadh coinníollacha na Roinne maidir le grinnfhiosrúchán de chuid an Gharda Síochána i ndáil le gach duine d'fhoireann na scoile (fostaithe agus oibrithe deonacha)? *	
An bhfuil an Bord cinnte gur comhlíonadh coinníollacha na Roinne maidir le dearbhú reachtúil i ndáil le caomhnú leanaí a chur ar fáil agus maidir le gealltúint bhainteach a thabhairt, i gcás gach duine a ceapadh i bpost múinteoireachta nó i bpost nach post	
An bhfuil an Bord cinnte go mbíonn, ó thaobh cúrsaí caomhnú leanaí de, nósanna imeachta críochnúla á gcur i bhfeidhm ag an scoil i gcúrsaí earcaíochta agus roghnúcháin i ndáil le lucht foirne iomlán na scoile (fostaithe agus oibrithe deonacha)?*	
An bhfuil an Bord cinnte go bhfuil na 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile' á gcur i bhfeidhm go hiomlán agus go leordhóthaineach sa scoil?	
An bhfuil sonraithe ag an mBord go bhfuil gné ar bith de pholasaí na scoile maidir le caomhnú leanaí agus / nó a chur i bhfeidhm ar gá feabhas breise ina	
An bhfuil plean gníomhaíochta lena n-áirítear tráthchláir oiriúnacha curtha ar bun ag an mBord d'fhonn dul i ngleic leis na gnéithe sin de pholasaí na scoile maidir le caomhnú leanaí agus / nó a chur i bhfeidhm ar sonraíodh gur gá feabhas breise ina leith?	
An bhfuil cinntithe ag an mBord go ndeachthas i ngleic go leordhóthaineach le haon réimse ar sonraíodh le linn athbhreithnithe roimhe seo ar pholasaí na scoile maidir le caomhnú leanaí go bhféadfaí feabhas a dhéanamh ina leith?	

*I scoileanna ina bhfuil an Coiste Gairmoideachas ina fhostóir, is ar an gCoiste Gairmoideachais atá i gceist atá an fhreagracht na riachtanais sin a chomhlíonadh. Sna cásanna sin, ba chóir an cheist sin a chur i gcrích ar dhul i gcomhairle leis an gCoiste Gairmoideachais.

Síniú _______________________________________ Dáta ________________
Cathaoirleach, An Bord Bainistíochta

Síniú _______________________________________ Dáta ________________
Príomhoide

Fógra i ndáil le hAthbhreithniú an Bhoird Bainistíochta ar an bpolasaí maidir le caomhnú leanaí

Chuig:_______________________________________

Is mian le Bord Bainistíochta_____________________a chur in iúl:

- Go ndearnadh athbhreithniú an Bhoird Bainistíochta ar pholasaí na scoile maidir le caomhnú leanaí a thabhairt chun críche ag cruinniú an Bhoird ar____[dáta].

- Go ndearnadh an t-athbhreithniú seo de réir an liosta seiceála a leagtar amach in Aguisín 2 le 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile' na Roinne.

Síniú

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Gaelscoil na Mí

Child Protection Policy

Introductory Statement & Rationale

The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, practices and activities. Accordingly, in accordance with the requirements of the Department of Education and Skills' Child Protection Procedures for Primary and Post Primary Schools, the Board of Management of Gaelscoil na Mí has agreed the following child protection policy:

1. The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools as part of this overall child protection policy.

2. The Designated Liaison Person (DLP) is: Tricia Ní Mhaolagáin

3. The Deputy Designated Liaison Person (Deputy DLP) is: Fionnuala Nic Cába

4. In its policies, practices and activities, Gaelscoil na Mí will adhere to the following principles of best practice in child protection and welfare:

   The school will:
   - recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
   - fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
   - adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
   - develop a practice of openness with parents and encourage parental involvement in the education of their children; and
   - fully respect confidentiality requirements in dealing with child protection matters.

   The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

5. This following policies are of particular relevance to child protection
   - Code of Behaviour
   - Anti-bullying Policy
   - Supervision of Pupils
   - School Outings.

   The Board of Management of Gaelscoil na Mí will ensure that the necessary policies, protocols or practices as appropriate will be put in place in respect of each of the above listed items.

6. This policy has been made available to school personnel and the Parents' Association and is readily accessible to parents on request. A copy of this policy will be made available to the Department and the patron if requested.

7. This policy will be reviewed by the Board of Management once in every school year.

This policy was adopted by the Board of Management on 26/3/2012

Signed: __________________________ Signed: ___________________________
Chairperson of Board of Management Principal

Date: ___________________________ Date: ______________________________

Ratification & Review

Checklist for Annual Review of the Child Protection Policy

The Board of Management must undertake an annual review of its Child Protection Policy and the following checklist shall be used for this purpose.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list. The BoM may wish to include other items in the checklist that are of particular relevance to Gaelscoil na Mí and reserves the right to do so if/when the need occurs.

As part of the overall review process, the Board of Management of Gaelscoil na Mí should also assess other school policies, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's child protection policy.

	Yes/No
Has the Board formally adopted a child protection policy in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools'?	
As part of the school's child protection policy, has the Board formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools'?	
Are there both a DLP and a Deputy DLP currently appointed?	
Are the relevant contact details (HSE and An Garda Síochána) to hand?	
Has the DLP attended available child protection training?	
Has the Deputy DLP attended available child protection training?	
Have any members of the Board attended child protection training?	
Has the school's child protection policy identified other school policies, practices and activities that are regarded as having particular child protection relevance?	
Has the Board ensured that the Department's "Child Protection Procedures for Primary and Post Primary Schools" are available to all school personnel?	
Has the Board arrangements in place to communicate the school's child protection policy to new school personnel?	
Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools'?	

Since the Board's last annual review, was the Board informed of any child protection reports made to the HSE/An Garda Síochána by the DLP?	
Since the Board's last annual review, was the Board informed of any cases where the DLP sought advice from the HSE and as a result of this advice, no report to the HSE was made?	
Is the Board satisfied that the child protection procedures in relation to the making of reports to the HSE/ An Garda Síochána were appropriately followed?	
Were child protection matters reported to the Board appropriately recorded in the Board minutes?	
Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?	
Has the Board ensured that the Parents' Association (if any), has been provided with the school's child protection policy?	
	Yes/
Has the Board ensured that the school's child protection policy is available to parents on request?	
Has the Board ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)	
Has the Board ensured that the SPHE curriculum is implemented in full in the school?	
Is the Board satisfied that the Department's requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *	
Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been	
Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees	
Is the Board satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools' are being fully and adequately implemented by the school?	
Has the Board identified any aspects of the school's child protection policy and/or its implementation that require further improvement?	
Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's child protection policy and/or its implementation that have been	
Has the Board ensured that any areas for improvement that that were identified in any	

This policy was reviewed by the Board of Management of Gaelscoil na Mí on __________.

Signed: __________________________ Signed: ___________________________

Chairperson of Board of Management Principal

Date: ___________________________ Date: ________________________________

Notification regarding the Board of Management's annual review of the child protection policy

To:___________________________________

The Board of Management of____________________wishes to inform you that:

- The Board of Management's annual review of the school's child protection policy was completed at the Board meeting of______[date].
- This review was conducted in accordance with the checklist set out in Appendix 2 of the Department's 'Child Protection Procedures for Primary and Post Primary Schools'

Signed: __________________________
Chairperson of Board of Management

Signed: ___________________________
Principal

Date: ___________________________

Date: _____________________________